



Warehouse Operations Logistics Manager

Second Chance is a 501(c) (3) nonprofit that provides people, materials and the environment with a second chance. We deconstruct buildings and homes, salvage usable materials and make those available to the public through our 250,000 square feet of showroom space. With the revenue generated, we provide job training and workforce development for those with employment obstacles in the Baltimore region.

The Warehouse Operations Logistics Manager will be responsible for the daily strategic and logistical operations of our 250,000 square foot furniture warehouse/showroom. The successful candidates will manage, lead, develop and motivate the retail staff while meeting or exceeding sales and safety goals. Must possess the experience to load and unload donated vintage furniture and re-usable materials to not compromise their value

- Manage the day-to-day operations of product placement to ensure continual productivity and to provide a safe work environment for employees, customers, vendors and volunteers.
- Experience in managing people with employment barriers using established workforce development strategies.
- In concert with the retail management team develop departmental staffing structures to identify current and future hiring needs.
- Participate as directed in the recruitment and staffing activities for retail operations.
- Establish and maintain work schedules of a seven (7) day-a-week retail operation to ensure adequate coverage to complete projects and efficiently serve our customers.
- Ability to solve day-to-day challenges with proactive and creative ideas to “get the job done”.
- Interact and communicate with, and not limited to, the Inventory, Receiving, Deconstruction and Donations Managers to maintain keen awareness of incoming inventory to develop and plan product placement throughout warehouse for sale to the public.
- Provide direct performance feedback and encouragement to team members to develop positive work habits.
- Ability to follow-up and administer the appropriate disciplinary actions according to company policies and procedures in coordination the Human Resources Department.
- Be a positive advocate of the organization to contribute to its overall mission, employee morale and public image.



Requirements:

- B of A or B of S degree or equivalent experience.
- 3 years plus experience managing a large, project driven staff preferably working across all functional areas of a warehouse.
- Daily use of Microsoft Office Suite especially Outlook.
- Strong interpersonal and communication skills to foster a team-oriented work environment.
- Strong organizational skills to effectively manage multiple daily projects and priorities.
- Ability to maintain flexibility to meet deadlines with critical and logistical thinking to develop desired results

Please learn about us and follow the instructions on HOW TO APPLY for this full time position at:

<http://www.secondchanceinc.org/employment-opportunities>.

No phone calls please.